



STATE OF NEVADA
Nevada State Board of Massage Therapists
111 W. Telegraph St., Suite 200
Carson City, Nevada 89703

Governor Kenny Guinn

MINUTES

September 11, 2006, 10:00 am

BOARD MEMBERS

Reagan Alexander
Karen Sartell*
Billie Shea*
Joe Cracraft*

NON-BOARD MEMBERS

Lisa Cooper*, Executive Director
Keith Marcher*, AG Office

BOARD MEMBERS:

Paula Spradling*
Michelle Viesselman*
Deborah Wenig
Linda White *

*Present

LOCATION:

Nevada Department of Justice
Office of The Attorney General
100 North Carson Street
Carson City, Nevada 89701

VIDEO CONFERENCE LOCATION:

Grant Sawyer State Office Building
Attorney General Conference Room 4500
555 E. Washington Ave
Las Vegas, Nevada

There were technical problems with the video conferencing and the meeting did not begin until 10:20 am.

1. Roll call/Introduction of Board Members

Reagan Alexander and Deborah Wenig were not present. All other members were present. The Board welcomed Lisa Cooper, the new Executive Director, to the Board Meeting.

2. Discussion/Approval on Board Minutes from prior meetings, 8/7/06 and 8/21/06.

Joe Cracraft proposed, and Michelle Viesselman seconded, that the minutes from the 8/7/06 and 8/21/06 meetings be approved as written. The minutes were unanimously approved.

3. List of massage license applications received by the board

- a. Licenses approved and authorized by the chair
- b. Under review for board approval or more information

Billie Shea reported that 89 licenses have been processed. Currently the Board is receiving 10-15 applications weekly. There are no applications at the present time that are under review for Board approval or more information is needed.

4. Financial Report (bank balance, expenditures, outstanding bills) and decision on which bills to pay - Karen Sartell

Karen Sartell reminded the Board that the already approved monthly bills are being paid as they are incurred, i.e., Attorney General's office, information technology office, supplies. She asked the Board if it was time to bring the question back as to when the Board members should receive a stipend? After discussion, it was decided to have this be a topic on a future agenda.

5. Discussion/possible decision on proposed budget

- a. Discussion on compensation and terms for Lisa Cooper
- b. Discussion/possible decision on purchases needed to establish an office
- c. Discussion/possible decision on renting an office for the Massage Board

The Board welcomed Lisa Cooper. Billie Shea reported that the Executive Director's salary was determined by using the salary from Ms. Cooper's previous employment as a base. There were no questions from the Board members regarding compensation and terms for Lisa Cooper.

Joe Cracraft asked if the Board was using the state purchasing contracts to buy items for the office. Karen Sartell reminded that Board that she had spoken with the State Purchasing Office in January, 2006 and had briefly reported to the Board how purchases should be handled. Karen Sartell and Lisa Cooper will check with the Purchasing Office to make sure that the proposed purchases are within the state guidelines. Linda White stated that she had a new office chair that she was donating to the State Board.

Billie Shea informed the Board that Lisa Cooper lives in Sparks and it would be more convenient for her to have the Board Office located in Reno. Keith Marcher reported that the Attorney General's Office (AG Office) would charge mileage for him to travel to Reno but that the amount would be negligible and he would be willing to drive to Reno for the video conferencing. Karen Sartell asked if the Board planned to have a satellite office in Las Vegas. The Board agreed that it would eventually have a satellite office in Las Vegas. Lisa Cooper reported that she had looked at some office space in a building in Reno where other boards were located. She stated that the price was \$1.40 per square foot and the size of the rental space was 500 square feet. The Board agreed that Linda White and Lisa Cooper would review the space and If they felt it appropriate, would arrange to rent the space.

Michelle Viesselman nominated that the proposed budget be approved and Joe Cracraft seconded the nomination. The Board voted unanimously to accept the budget and move forward with setting up an office.

6. Discussion/possible decision regarding the invitation from the National Certification Board inviting either Reagan or Lisa to Chicago to discuss a National Database of massage therapists who are under investigation or who have committed crimes or otherwise had licenses revoked or suspended.

Billie Shea informed the Board that she had received a letter from the National Certification Board inviting the Executive Director to an NCB-funded meeting in Chicago on November 17, 2006. Lisa Cooper is willing to attend the meeting. Billie Shea proposed and Joe Cracraft seconded that the Board approve that Lisa Cooper attend this meeting on November 17, 2006. The Board approved this proposal.

7. Discussion/possible decision on appointing a Board member or members to participate in a Clark County study that may change zoning regulations pertaining to Massage Therapy businesses

Billie Shea stated that the Board had been invited to participate in a Clark County study that may change zoning regulations pertaining to Massage Therapy Businesses. The Board thanked Clark County for including them in this process. Paula Spradling and Michelle Viesselman volunteered to participate in this study.

8. Discussion/possible decision on the requirements for Work cards and if cities/counties will still require work cards if the therapists hold a valid state license

This discussion was tabled until Reagan Alexander is available to participate in the discussion.

9. Discussion/possible decision on defining the scope of practice or definition of massage
 - a. Definition of massage
 - b. Exemptions from massage license and procedures for establishing those exemptions in our Administrative or procedural codes
 - c. Define massage techniques that are not acceptable under our Nevada Revised Statute

This discussion was tabled. It will be brought back for discussion during the next meeting. Meanwhile, the Board members are asked to review other state's definitions of the scope of practice and bring these definitions to the next Board meeting.

10. Discussion/possible decision on NACs (Nevada Administrative Codes) in process and new Administrative Codes that need to be drafted

Billie Shea reported that she had forwarded the NACs that had been drafted but so far has not heard anything from the legislative counsel. There are no NAC drafts to be reviewed at this time.

11. Future agenda items

Discussion of office rental, purchasing office equipment, Board stipend, agenda items 8 and 9 that were tabled during this meeting, and agenda item 7 as more information is obtained regarding the Clark County study.

12. Discussion/possible decision on setting date and time for next meetings

The Board asked that a time be selected so that Reagan Alexander could attend. Lisa Cooper will check with Regan Alexander and then set the time for the next meeting.

13. Public Comments

Julie Schultz, a Reiki Master, asked the Board if it planned to include Reiki as massage therapy. She is not a massage therapist but does practice Reiki. The Board informed her that no decision has been made regarding the status of Reiki.

14. Adjournment

The meeting adjourned at 11:40 am.